# SUDAN & NUBIA

Notes for Contributors

Dear Contributor

*Sudan and Nubia* provides an excellent vehicle for the publication of preliminary reports on recent archaeological fieldwork and other research connected with the interests of the Society. The rapid publication of this material is particularly useful and, to allow us to maintain this speedy publication, I would much appreciate your help. The deadline for the next issue of the *Bulletin* is **1st June** each year. Articles received after that date may be considered for inclusion in subsequent issues. Articles should not usually be longer than **7000 words** but can, and should, be considerably shorter if appropriate.

The following points must be adhered to. Failure to do so may lead to rejection of the article.

* Articles should be submitted digitally as Microsoft Word documents (**not** as a pdf) and as a pdf if special characters are used in the text.
* Line drawings must be of high quality. Poor quality computer graphics are not acceptable.
* For photographic images high resolution scans as tif or jpg files are preferred. All illustrations in *Sudan & Nubia* can be in colour and these must be submitted as CMYK (not RGB). Line drawings can be submitted as tif, jpg or Adobe Illustrator (CS6 or earlier) files.
* Line drawings and photographs are to be numbered separately as Figures and Plates and each one **must** be referred to in the text. Do note that figures and plates **must not** be embedded in the text. In the list of captions each figure and plate should be referenced as Figure 1, Plate1 etc. Do not use the word processing automatic numbering function – the numbers do not survive the transfer into Adobe InDesign.
* All references must be by the Harvard system, i.e. text references as (Adams 1977, 531) and (Addison 1931, 10),

in the bibliography

Adams, W. Y. 1977. *Nubia: Corridor to Africa*. London-Princeton.

Addison, F. 1931. ‘Notes on Pottery from Zankor’, *Sudan Notes and Records* 14, 3-11.

Please take care to format the bibliography exactly as above as it is extremely time consuming for the editor if the style is different. For Endnote users please copy the attached style into your Styles folder and use it when formatting your bibliographies. Entries in the Bibliography **must** be referenced within the text.

* All linear measurements, where appropriate, must be given either in kilometres, metres or millimetres – 1km, 3 x 0.5m, 300mm.
* Dates should be in the format as for example 3500 BC, AD 500. Where BP dates are provided calendar dates must also be included.
* A short biographical sketch on each contributor, of not more than 50 words, will be published in the *Bulletin*. I would be grateful if you could include this along with your article.

Offprints are not available but a Pdf file of your article will be supplied.

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Editor